

2011 ORGANIZATIONAL MEETING

Jan. 04, 2011

The Town Board of the Town of Middletown, Delaware County, New York, held their 2011 Organizational Meeting on Tuesday, January 04, 2011, at the Town Hall, located on State Route 28, Margaretville.

The following Board Members were present:

- Supervisor-----Len Utter
- Council Members-----Jake Rosa and Brian Sweeney
- Council Members John Roucek, and Mike Finberg were not in attendance.

Also present were: Terry Johnson, Roger Davis, Hwy Supt John Biruk, Mike Hill, Bill Taylor, and JR Lawrence.

Supervisor Utter called the meeting to order at 7:00 p.m. The Town Clerk read the (ATTACHED) legal notice advertising the meeting. Supervisor Utter read off a list of annual appointments and designations for 2011. Motion was made by L. Utter to approve the following appointments and designations for 2011. This motion was seconded by J. Rosa and carried by a vote of (3) ayes and (0) nays.


- Deputy Supervisor-----Jake Rosa
- Supervisor's Bookkeeper/Secretary--Beth Bush
- and Personnel Administrator
- Dog Control Officer-----Verna Dietrich
- Chairman, Bd. of Assessors-----Gary Marks
- Emergency Service Director -----Roger Davis
- Transfer Station Supervisor-----Roger Davis
- Rep. to M-ARK Board-----John Roucek
- Rep. to Youth Board-----Mike Finberg
- Pres., Town Bd. of Health-----John Roucek
- Sec., Town Bd. of Health-----Russell Schebesta
- Budget Director-----Len Utter
- Arkville/Halcottsville Water Supt--Terry Johnson
- Arkville/Halcottsville Water Clerk-Ivan Misner
- Historian-----Shirley Davis
- Code Enforcement Officer-----Carl Davis
- Deputy Code Enforcement Officer----Mike Boice
- Safety/Fire Inspector-----Carl Davis
- Justice Court Clerk-----Cindy Watters
- Highway Committee-----J. Rosa & Len Utter
- Administrative Committee-----M. Finberg & J. Roucek
- Transfer/Refuse Committee-----B. Sweeney & Len Utter
- Local Development Corporation-----M-ARK Project, Inc.
- Official Publication-----Catskill Mt. News
- Depositories for Checking, Savings
- and Investments-----NBT/Norwich - Margaretville
- Wilbur Nat'l - Fleischmanns
- Dela. Nat'l - Margaretville

The Town Clerk read the ATTACHED letter from Hwy Supt John Biruk, informing the Board that he has appointed Mike Hill as Deputy Hwy Supt.

Motion was made by J. Rosa to hold a monthly workshop meeting on the first Tuesday of the month and a regular monthly business meeting on the second Tuesday of each month, with meeting's to be held at 7:00 p.m., at the Town Hall. This motion was seconded by B. Sweeney and carried by a vote of (3) ayes and (0) nays.

Motion for adjournment was made by J. Rosa and seconded by B. Sweeney. This motion was carried by a vote of (3) ayes and (0) nays and the meeting was adjourned at 7:10 p.m.

DATED: 01/28/11

  
 Russell Schebesta  
 Town Clerk



HWY GRADER BID AWARDED TO NORTRAX FOR \$180,180 INCLUDING OPTIONS AND TRADE.

2011 AGREEMENT TO SPEND HWY FUNDS IS APPROVED.

2011 PAY INCREASE FOR DEPUTY HWY SUPT IS APPROVED.

2010 BUDGET AMENDMENTS APPROVED.

INVESTMENT POLICY, PROCUREMENT POLICY AND CODE OF ETHICS REVIEWED.

SPECIAL MEETING TO REVIEW DRAFT 'COMP' PLAN SET FOR 02/15/2011.

TOWN'S GENERAL INSURANCE PACKAGE AWARDED TO MANG INSURANCE FOR \$44,228.70.

HOUSING REHAB PROJECT VOUCHER #1 IS APPROVED.

Jan. 11, 2011

The Town Board of the Town of Middletown, Delaware County, New York, held their regular monthly meeting on Tuesday, January 11, 2011 at the Town Hall, located on State Route 28, Margaretville. The following Board Members were present:

Supervisor-----Len Utter  
Council Members-----John Roucek, Mike Finberg, Brian Sweeney, and Jake Rosa

Also present were: Hwy Supt John Biruk, Town Attorney Carey Wagner, Water Supt Terry Johnson, Don Kearney and Mike Hill.

Supervisor Utter called the meeting to order at 7:00 p.m. Minutes of 12/07 and 12/14 were approved as submitted, by a motion made by J. Rosa, seconded by B. Sweeney, and carried by a vote of (5) ayes and (0) nays. Supervisor Utter opened the floor to the public. Nobody wished to address the Board.

Per recommendation from the Hwy Supt, motion was made by M. Finberg to award the bid for a new Hwy Grader to Nortrax for \$180,180, including trade and options. This motion was seconded by J. Rosa and carried by a vote of (5) ayes and (0) nays. (SEE ATTACHED AWARD LETTER - BIDS/SPECS ALSO ATTACHED)

Motion was made by L. Utter to approve the ATTACHED Agreement to Spend Highway Funds for 2011. This motion was seconded by J. Rosa and carried by a vote of (5) ayes and (0) nays.

Motion was made by J. Rosa to approve a \$1.00 per hour pay increase for the Deputy Hwy Supt for 2011. This motion was seconded by J. Roucek and carried by a vote of (5) ayes and (0) nays.

Motion was made by J. Rosa to approve the ATTACHED list of budget amendments for 2010. This motion was seconded by J. Roucek and carried by a vote of (5) ayes and (0) nays.

The Board reviewed the Code of Ethics, Investment Policy, and Procurement Policy. There were no changes suggested.

Motion was made by J. Rosa to hold a special Town Board meeting on February 15, 2011, to review and discuss the draft "Comp" Plan. This motion was seconded by B. Sweeney and carried by a vote of (5) ayes and (0) nays.

Motion was made by M. Finberg to award the bid for the Town's General Insurance package to Mang Insurance for \$44,228.70. This motion was seconded by B. Sweeney and carried by a vote of (5) ayes and (0) nays. (BIDS ATTACHED AND SPECIFICATIONS ON FILE WITH TOWN CLERK)

The Board had no comments or objections in relation to the ATTACHED notice of liquor license renewal from Hanah Country Inn.

The ATTACHED report of sewer use law activity by the Code Enforcement Officer was distributed for the Board to review.

Motion was made by J. Roucek to approve for payment voucher #1 for the Town's Housing Rehab. Project in the amount of \$2,500.00. This motion was seconded by B. Sweeney and carried by a vote of (5) ayes and (0) nays.

Supervisor Utter distributed his month financial report for the month of December 2010.



The Board was informed that the easement with the railroad in relation to the Arkville Water Project has been signed and will be filed next week.

Supervisor Utter told the Board that the Arkville stream project near the pavilion is in the works for construction this year.

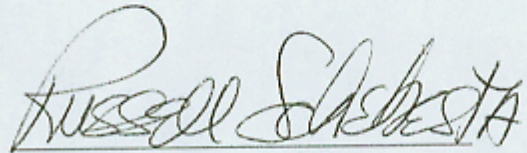
Nobody wished to address the Board when the floor was opened by Supervisor Utter.

The monthly vouchers were audited and approved for payment per motion made by J. Roucek, seconded by Jake Rosa, and carried by a vote of (5) ayes and (0) nays. The vouchers approved were #'s 001 - 074, totaling \$141,938.52.

Motion for adjournment was made by J. Roucek and seconded by B. Sweeney. This motion was carried by a vote of (5) ayes and (0) nays, and the meeting was adjourned at 7.55 p.m.

Dated: \_\_\_\_\_

01/28/11



Town Clerk