

INSTRUCTIONS

No landowner shall build 2 or more residences on any lot of land per Town of Middletown Subdivision Regulations, Section 104.

This application must be completely filled in by typewriter or in ink and submitted in duplicate to the Building Department. Plot plan, showing location of lot and of buildings on premises, relationship to adjoining premises or public streets or areas.

This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the material and equipment to be used and installed and details of structural, mechanical, electrical and plumbing, heating installations.

Any work including labor and materials that equals \$20,000 or more will require a P.E. or licensed architect seal.

The work covered by this application may not be commenced before the issuance of the Building Permit.

Upon approval of this application, the Building Department will issue a Building Permit to the applicant together with approved, duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises granted by the Building Department.

Costs for the work described in the application include the cost of all of the construction, and other work done in connection therewith, exclusive of the cost of the land.

Any deviation from the approved plans must be authorized, by the approval of revised plans subject to the same procedure established for the examination of the original plans. An addition permit fee may be charged predicated on the extent of the variation from the original plans.

A PERMIT AND CERTIFICATE OF APPROVAL MUST BE OBTAINED FROM A THIRD PARTY ELECTRICAL INSPECTION COMPANY FOR ALL ELECTRICAL WORK. PERMIT MUST BE OBTAINED BEFORE STARTING ANY ELECTRICAL WORK.

Note: Inspections by the Building Department are required according to the following schedule:

YOU MUST CALL 24 HOURS IN ADVANCE FOR AN INSPECTION BEFORE YOU MAY PROCEED TO THE NEXT STEP:

1. Footings before pouring concrete.
2. Foundation walls before pouring concrete.
3. Foundation inspection with footing drain before backfilling.
4. Framing inspection.
5. Plumbing with pressure test and heating.
6. Insulation inspection before the walls are closed up.
7. Chimney/fireplace or woodstove
8. When all work is completed, final inspection is required for applications.

TO WHOM IT MAY CONCERN:

Please be informed that in reviewing building plans, all information is taken from the plans. Any changes, after the plans have been accepted, must be reviewed by the Building Inspector. This Department shall expect, upon completion, to find the structure as the plans show.

Absolutely no one is to occupy this home without first obtaining a Certificate of Occupancy.

DATE: _____

(Owner)

(Builder)